



22nd July 2020

Dear Parents,

We are delighted to inform you that we have recently fully signed up to the online payment system **SchoolMoney**. Some of you have been using this to pay for school trips already. This means that you will now have the facility to make payments for school dinners, online with your debit or credit card.

Please note that if you require a school meal you MUST order/pay using this system.

We have decided to introduce this now in light of the ongoing Coronavirus pandemic. This is the start of the school becoming cashless and will reduce the risk to staff, parents and children when handling money.

This new payment system will benefit both us as a school and you as a parent. Not only will you be able to pay for items from the comfort of your own home but you will also be able to access your account at any time to see if there is anything you need to pay for. **SchoolMoney** will enable us to experience a more streamlined, cost-effective and efficient payment system in a secure and safe environment.

You won't need to sign up to this system as this is done automatically through the school and as long as you have provided us with up to date contact details **we will send you a password before 03rd September**. This password will give you access to your **SchoolMoney** account where you can pay for/book any items we have requested from you.

Please note that if you are already using the system your login details/password will remain the same.

To log into **SchoolMoney**, visit the website www.eduspot.co.uk and click on the sign in button in the top right hand corner. In the drop down, select the **SchoolMoney Parent Login** option and this will send you through to a page where you need to enter your mobile number, email address, the password we have sent to you, and your child's first name.

If for any reason you are struggling to log in, it may be because you have not provided us with the correct contact details. Please let us know immediately if either your mobile number or email address changes.

All children in Reception, Year 1 & 2 will receive a Universal Free School Meal and will not need to use the system to book.

If your child is eligible for Free School Meal you will still be required to log into the system and book your meal.

We appreciate your co-operation in the early stages of rolling this system out to you.

Yours sincerely

Natalie Mason
Business Manager



Spalding St Paul's Primary



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