

Spalding St Paul's Primary



Learning for Life

Confident Communicators

Resilient Researchers

Aspirational Ambassadors

Collaborative Citizens



St Paul's Post

Date: September 2023

School Information

Email:

enquiries@spaldingstpauls-cit.co.uk

Website:

<http://www.spaldingstpauls-cit.co.uk>



@SpaldingStPauls

facebook

<https://www.facebook.com/spaldingstpaulscit>



Dear Parents/Carers,

On behalf of all the staff, we are happy to welcome you to the 2023 - 24 school year! I hope that you have had a happy and safe holiday. It was lovely to see all the children back in school. A very warm welcome to all our new pupils and their families, we hope that they all settle quickly into school life and enjoy their time at St Paul's.

The staff and I are looking forward to another exciting year of learning at St Paul's School. Please find below some key information to help get the school year off to a great start. All other information can be found on our school website and don't forget to look out for all the lovely things your children have been doing on Facebook and Twitter.

Kind Regards

Selina Ratchford and all the Staff at St Paul's Primary School

Staffing for 2022 -2023 Staffing structure for September 2023-2024

Headteacher	Mrs Selina Ratchford
Assistant Headteacher/SENCO	Miss Katie James
Assistant Headteacher	Mrs Simone Wright
Inclusion Lead/ Safeguarding Lead	Miss Donna Palmer

Year group	Class Name	Teacher	
Pre-school	Saplings	Miss Hannah Gilbert	Mrs Simone Wright: Preschool and EYFS Lead
EYFS	Little Acorns	Mrs Simone Wright	
Year 1	Cherry Tree Class	Miss Sanchia Hezzell	
Year 2	Willow Class	Mrs Anett Baxter	
Year 3	Beech Class	Mrs Fern Parsons	Miss Katie James: KS2 Lead
Year 4	Maple Class	Mrs Lauren Lee	
Year 5	Chestnut Class	Miss Hoyles-Simpson	
Year 6	Oak Class	Mrs Leela Norman	

Meet the Teacher Sessions

Next week there will be a 'meet the teacher' session for each year group. This will be a chance to meet your child's new class teacher, find out the expectations of the school and year group, what is happening in the year ahead, how parents/carers can help to support their children and answer any questions you may have about your child's learning over the next year. By the end of the session, parents/carers will have received information about the curriculum that will be taught as well as the standards that children are expected to achieve by the end of the year.

These sessions are in addition to our usual Parent Evenings later in the term, where you will get a chance to talk with your child's teacher and discuss your child's progress.

If you are unable to attend the session allocated for your child we will attach all the PowerPoint to the website so you have an overview of what was discussed.


We hope that this provided a positive start to the year and helped to establish a good working relationship between you and your child's teacher.

Date	Time: 9:00am – 9:30am	Time: 2.45pm – 3:15pm
Tuesday 12 th September	Pre-School	EYFS
Wednesday 13 th September	Year 4	Year 2
Thursday 14 th September	Year 5	Year 3
Friday 15 th September	Year 6	Year 1

Please come to the main entrance where you will be showed to your child's class for the meeting.













Visions and Values.

We have updated our school visions and values over the holidays.



Spalding St Paul's Primary

Learning for Life

 We are Confident Communicators We listen and share our ideas confidently.	 We are Resilient Researchers We don't give up and learn from our mistakes.	 We are Aspirational Ambassadors We strive to be the best we can be.	 We are Collaborative Citizens We work together and respect others.
 	 	 	 

These are a set of values and learning skills we want the children to work on during their time at school so they leave Spalding St Paul's school ready for life beyond the primary school classroom. We will be working on these over the coming year.

The School Day

Gates Open: 8:40am – 8:50am

End of Day: 3:15pm (KS1) / 3:20pm (KS2)

Late arrivals will have to go to the school office to be signed in.

We understand that the end of the school day on the first day of term did not run as smoothly as it could have done. From Thursday 7th September we would like to invite parents/carers to collect your child from their classroom doors. Please enter through the main parent/carer gate, and follow the path to your child's class. Each classroom has a sign outside to direct you but there will be members of staff available to guide you. Please line up outside your child's room and their teacher will dismiss them as you reach the door. As soon as you have collected your children, please then leave via the main parent/carer gate again to avoid congestion on the path. Can we please remind parent/carers to ensure they do not allow their children on or to play with any of the school equipment.

Home School Agreement

Our Home-School Agreement has been sent out along with this newsletter. We hope you can find the time to read this with your children and discuss the expectations we have of them, the teachers in school and you as parents/carers so that we are all working in partnership together to help provide the best education we can for our children.

Absence

If your child is absent from school, please phone school 01775 723326 and leave a message or email enquiries@spaldingstpauls-cit.co.uk **by 9.30am.**

If we have not heard from you or are unable to get in contact with a family that does not turn up for school, in line with our **Safeguarding Policy**, staff will be required to carry out a home visit.

Nuts in School

Please note that we have children in school with a severe nut allergy – a reminder please that we are a **no nut/nut free school (including Nutella)**. We really appreciate your support with this as the matter is extremely serious.

Updating School medical records

PLEASE ENSURE ALL MEDICATION (INHALERS AND EPIPENS) ARE IN SCHOOL. We have been updating all our medical records and have contacted all parents/carers if their child has out of date medication in school.

If your child needs an inhaler or any other medication that the school does not have, please can you speak to the school office who will support you with filling out the paperwork required by school. Medications should **NOT** be placed in your child's school bag.

We can only administer prescribed medicines that are in-date, labelled, provided in the original container as dispensed by a pharmacist and include instructions for administration, dosage and storage. Medicines should only be brought into school when essential i.e. where it would be detrimental to the child's health if the medicines were not administered during the school day. If medication is prescribed 3x a day we ask parents to administer before school, after school and before bedtime therefore it will not be needed in school.

Over the next few weeks we will be updating all of our care plans. A letter will be sent to all parents/carers to check the care plan is correct or if there are any amendments needed.

For more information about our medical please visit our policy page on the school website: Statutory information – Policies. Medical: Administration of Medication policy / Asthma & Emergency Inhaler Policy / First Aid Policy / Intimate Care Policy.