

# **Progression Documents**

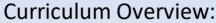
# Writing











Learning for life









We are CONFIDENT COMMUNICATORS who listen and share our ideas confidently. We are RESILIENT RESEARCHERS who don't give up and learn from our mistakes. We are ASPIRATIONAL AMBASSADORS who strive to be the best we can be. We are COLLABORATIVE CITIZENS who work together and respect others.

### Intent

#### Early years Foundation Stage:

In EYFS the framework is organised across 7 areas of learning rather than subject areas. As part of this document we have planned how the skills taught across EYFS feed into the national curriculum and which statements from the 2020 Development Matters are prerequisite skills for writing within the National Curriculum.

#### KS1 and KS2:

In KS1 and KS2 the English writing curriculum has been designed to cover all of the skills, knowledge and understanding as set out in the National Curriculum. The National Curriculum states that 'a high-quality education in English will teach pupils to speak and write fluently so that they can communicate their ideas and emotions to others, and through their reading and listening, others can communicate with them.

To ensure that pupils develop a secure knowledge that they can build on, our English curriculum has been mapped out using specific disciplines.

When covering each of these strands, the content will be carefully organised by each year group through our subject overview.

Content knowledge, vocabulary and skills will then be planned for at a greater level of detail in the Year group Frameworks.

English is delivered through subject specific teaching organised into blocks under a theme. Meaningful links with other subjects are made to strengthen connections and understanding for pupils.

## **Implementation**

The Early years Foundation Stage (EYFS) follows the 'Development Matters' in the EYFS guidance.

In EYFS Writing is taught as part of 'Literacy' through 'Writing' and will be seen as part of the continuous and adult lead provision across the classroom, not as a discrete subject.

All children in Reception, KS1 and, where necessary, KS2 have daily phonics sessions in small ability groups where they participate in speaking, listening, spelling, reading and writing activities that are matched to their current needs.

We teach Phonics using a synthetic phonics programme called 'Read Write Inc' produced by Ruth Miskin. Our staff teach learners the relationship between sounds and the written spelling patterns, or graphemes, which represent them.

From Year 2 (Term 2), when children are ready to move off the WRI programme, writing is taught as a discreet subject every day to allow time to embed skills in the subject.

In KS2, Writing is taught as a discreet subject every day to allow time to embed skills in the subject.

All learning will start by revisiting prior knowledge. This will be scaffolded to support children to recall previous learning and make connections. Staff will model explicitly the subject-specific vocabulary, knowledge and skills relevant to the learning to allow them to integrate new knowledge into larger concepts.

Learning will be supported through the use of knowledge organisers that provide children with scaffolding that supports them to retain new facts and vocabulary in their long-term memory. Knowledge organisers are used for pre-teaching, to support home learning and also as a part of daily review.

## **Impact**

Impact is measured through regular learning walks, lesson visits, work scrutiny and pupil voice.

Work will show that a range of topics are being covered as well as progression across each unit of work in every year group and across year groups.

Children will be able to talk about the skills and knowledge they have acquired, through pupil voice, and will be engaged in lessons and want to find out more.

Teachers will use Assessment for Learning to ensure all lessons are relevant and will help to plan for next steps.

Star reading is also use at the end of each tern to formally assess children progress.

Subject coordinators will be given regular time to ensure resources are kept up to date, to monitor their subject across the school, create action plans and impact reports and to provide subject feedback to SLT as appropriate.

|                                 |                               |  | Breadth of study  |  |  |  |  |
|---------------------------------|-------------------------------|--|---|--|--|--|--|
| Breadth of Study EYFS:          |                               |  |   |  |  |  |  |
| Writing: Transcription Spelling |                               |  |   |  |  |  |  |
| Phonics and Spelling Rules      |                               |  |   |  |  |  |  |
| Three and Four<br>Year -Olds    | Literacy                      |  | • Use some of their print and letter knowledge in their early writing. For example: writing a pretend shopping list that starts at the top of the page; writing 'm' for mummy.  |  |  |  |  |
| Reception Literacy              |                               |  | <ul> <li>Spell words by identifying the sounds and then writing the sound with the letter/s.</li> <li>Write short sentences with words with known letter-sound correspondences using a capital letter and a full stop.</li> </ul>   |  |  |  |  |
|                                 |                               |  | Writing: Composition  |  |  |  |  |
| Planning, Writing and Edit      | ing                           |  |   |  |  |  |  |
| Three and Four-Year-Olds        | Communication a               | nd Language                            | Know many rhymes, be able to talk about familiar books, and be able to tell a long story.   |  |  |  |  |
|                                 | Literacy                      |  | <ul> <li>Engage in extended conversations about stories, learning new vocabulary.</li> <li>Use some of their print and letter knowledge in their early writing. For example, writing a pretend shopping list that starts at the top the page; writing 'm' for mummy.</li> <li>Write some or all of their name.</li> <li>Write some lettersaccurately.</li> </ul>  |  |  |  |  |
|                                 | Expressive Arts and Design    |  | Begin to develop complex stories using small world equipment, like animal sets, dolls and dolls houses, etc.  |  |  |  |  |
| Reception                       | Communication and Language    |  | <ul> <li>Learn newvocabulary.</li> <li>Articulate their ideas and thoughts in well-formed sentences.</li> <li>Describe events in some detail.</li> <li>Use talk to help work out problems and organise thinking and activities, and to explain how things work and why they might happen.</li> <li>Listen to and talk about stories to build familiarity and understanding.</li> <li>Retell the story, once they have developed a deep familiarity with the text, some as exact repetition and some in their own words.</li> <li>Use new vocabulary in different contexts.</li> <li>Listen to and talk about selected non-fiction to develop a deep familiarity with new knowledge and vocabulary.</li> </ul> |  |  |  |  |
|                                 | Literacy                      |  | <ul> <li>Form lower case and capital letters correctly.</li> <li>Spell words by identifying the sounds and then writing the sound with the letter/s.</li> <li>Write short sentences with words with known letter-sound correspondences using a capital letter and a full stop.</li> <li>Re-read what they have written to check it makes sense.</li> </ul>  |  |  |  |  |
|                                 | Expressive Arts and Design    |  | Develop storylines in their pretend play.   |  |  |  |  |
| ELG                             | Literacy                      | Writing                                | <ul> <li>Write recognisable letters, most of which are correctly formed.</li> <li>Spell words by identifying sounds in them and representing the sounds with a letter or letters.</li> <li>Write simple phrases and sentences that can be read by others.</li> </ul>  |  |  |  |  |
|                                 | Expressive Arts<br>and Design | Being<br>Imaginative and<br>Expressive | Invent, adapt and recount narratives and stories with peers and teachers.   |  |  |  |  |

| Awareness of Audience, P                | urpose and Structure                                   | 2           |  |  |  |  |  |
|---|--|-------------|--|--|--|--|--|
| Three and Four-Year-Olds                | Communication and Language  Communication and Language |             | <ul> <li>Use a wider range of vocabulary.</li> <li>Be able to express a point of view and to debate when they disagree with an adult or a friend, using words as well as actions.</li> <li>Start a conversation with an adult or a friend and continue it for many turns.</li> <li>Use talk to organise themselves and their play: "Let's go on a bus you sit there I'll be the driver."</li> </ul>  |  |  |  |  |
| Reception                               |  |             | <ul> <li>Learn new vocabulary.</li> <li>Use new vocabulary throughout the day.</li> <li>Describe events in some detail.</li> <li>Use talk to help work out problems and organise thinking and activities, and to explain how things work and why they might happen.</li> <li>Develop social phrases.</li> <li>Use new vocabulary in different contexts.</li> </ul>   |  |  |  |  |
| ELG Communication and Language Speaking |  | Speaking    | <ul> <li>Participate in small group, class and one-to-one discussion, offering their own ideas, using recently introduced vocabulary.</li> <li>Offer explanations for why things might happen, making use of recently introduced vocabulary from stories, non-fiction, rhymes and poems when appropriate.</li> <li>Express their ideas and feelings about their experiences using full sentences, including use of past, present and future tenses and making use of conjunctions, with modelling and support from their teacher.</li> </ul> |  |  |  |  |
|   |  |             | Writing: Vocabulary, Grammar and Punctuation   |  |  |  |  |
| Sentence Construction and               | d Tense  |             |  |  |  |  |  |
| Three and Four-Year-Olds                | Communication as                                       | nd Language | <ul> <li>Understand 'why' questions, like: 'Why do you think the caterpillar got so fat?'</li> <li>Develop their communication, but may continue to have problems with irregular tenses and plurals, such as 'runned' for 'ran', 'swimmed' for 'swam'.</li> <li>Use longer sentences of four to six words.</li> </ul>  |  |  |  |  |
| Reception                               | Communication and Language                             |             | <ul> <li>Learn new vocabulary.</li> <li>Use new vocabulary throughout the day.</li> <li>Articulate their ideas and thoughts in well-formed sentences.</li> <li>Connect one idea or action to another using a range of connectives.</li> </ul>  |  |  |  |  |
| ELG                                     | Communication and Language                             | Speaking    | <ul> <li>Offer explanations for why things might happen, making use of recently introduced vocabulary from stories, non-fiction, rhymes and poems when appropriate.</li> <li>Express their ideas and feelings about their experiences using full sentences, including the use of past, present and future tenses and making use of conjunctions with modelling and support from the teacher.</li> </ul>  |  |  |  |  |
| Use of Phrases and Clause               | s  |             |  |  |  |  |  |
| Three and Four<br>Year-Olds             | Communication and Language                             |             | Use longer sentences of four to six words.   |  |  |  |  |
| Reception                               | Communication and Language                             |             | <ul> <li>Articulate their ideas and thoughts in well-formed sentences.</li> <li>Connect one idea or action to another using a range of connectives.</li> </ul>   |  |  |  |  |
| ELG                                     | Communication and Language                             | Speaking    | <ul> <li>Express their ideas and feelings about their experiences using full sentences, including the use of past, present and<br/>future tenses and making use of conjunctions with modelling and support from the teacher.</li> </ul>  |  |  |  |  |

| Poetry and Performance   |  |  |  |  |  |  |
|--|--|--|--|--|--|--|
| Three and Four-Year-Olds  Communication and Language  Expressive Arts and Design |  |  | <ul> <li>Sing a large repertoire of songs.</li> <li>Know many rhymes, be able to talk about familiar books, and be able to tell a long story.</li> <li>Take part in simple pretend play, using an object to represent something else even though they are not similar.</li> <li>Begin to develop complex stories using small world equipment like animal sets, dolls and dolls houses, etc.</li> <li>Remember and sing entire songs.</li> <li>Sing the pitch of a tone sung by another person ('pitch match').</li> <li>Sing the melodic shape (moving melody, such as up and down and down and up) of familiar songs.</li> <li>Create their own songs, or improvise a song around one they know.</li> </ul> |  |  |  |
| Reception  | Communication and Language  Expressive Arts and Design |  | <ul> <li>Engage in storytimes.</li> <li>Retell the story, once they have developed a deep familiarity with the text, some as exact repetition and some in their own words.</li> <li>Learn rhymes, poems and songs.</li> </ul>  |  |  |  |
|  |  |  | <ul> <li>Sing in a group or on their own, increasingly matching the pitch and following the melody.</li> <li>Develop storylines in their pretend play.</li> </ul>  |  |  |  |
| ELG  | Literacy   | Comprehension                          | Demonstrate understanding of what has been read to them by retelling stories and narratives using their own words and recently introduced vocabulary.  |  |  |  |
|  | Expressive Arts and Design                             | Creating with Materials                | Make use of props and materials when role playing characters in narratives and stories.  |  |  |  |
|  |  | Being<br>Imaginative and<br>Expressive | <ul> <li>Invent, adapt and recount narratives and stories with their peers and their teacher.</li> <li>Perform songs, rhymes, poems and stories with others, and (when appropriate) try to move in time to music.</li> </ul>   |  |  |  |
| Non-Fiction  |  |  |  |  |  |  |
| Reception  | Communication and Language                             |  | <ul> <li>Engage in non-fiction books.</li> <li>Listen to and talk about selected non-fiction to develop a deep familiarity with new knowledge and vocabulary.</li> </ul>   |  |  |  |
| ELG  | Communication Speaking and Language                    |  | Offer explanations for why things might happen, making use of recently introduced vocabulary from stories, non-fiction, rhymes and poems when appropriate.   |  |  |  |
|  | Literacy   | Comprehension                          | Use and understand recently introduced vocabulary during discussions about stories, non-fiction, rhymes and poems and during role play.  |  |  |  |

### Breadth of study Key Stage 1 and Key Stage 2:

The programmes of study for writing at key stages 1 and 2 consist of 2 dimensions (similar to that of reading):

- transcription (spelling and handwriting)
- composition (articulating ideas and structuring them in speech and writing)

It is essential that teaching develops pupils' competence in these 2 dimensions. In addition, pupils should be taught how to plan, revise and evaluate their writing. These aspects of writing have been incorporated into the programmes of study for composition.

Writing down ideas fluently depends on effective transcription: that is, on spelling quickly and accurately through knowing the relationship between sounds and letters (phonics) and understanding the morphology (word structure) and orthography (spelling structure) of words. Effective composition involves articulating and communicating ideas, and then organising them coherently for a reader. This requires clarity, awareness of the audience, purpose and context, and an increasingly wide knowledge of vocabulary and grammar. Writing also depends on fluent, legible and, eventually, speedy handwriting.

#### Spelling, vocabulary, grammar, punctuation and glossary

Opportunities for teachers to enhance pupils' vocabulary arise naturally from their reading and writing. As vocabulary increases, teachers should show pupils how to understand the relationships between words, how to understand nuances in meaning, and how to develop their understanding of, and ability to use, figurative language. They should also teach pupils how to work out and clarify the meanings of unknown words and words with more than 1 meaning. References to developing pupils' vocabulary are also included in the appendices.

Pupils should be taught to control their speaking and writing consciously and to use Standard English. They should be taught to use the elements of spelling, grammar, punctuation and 'language about language' listed. This is not intended to constrain or restrict teachers' creativity, but simply to provide the structure on which they can construct exciting lessons. A non-statutory glossary is provided for teachers.

Throughout the programmes of study, teachers should teach pupils the vocabulary they need to discuss their reading, writing and spoken language. It is important that pupils learn the correct grammatical terms in English and that these terms are integrated within teaching

|                                 | Year 1  | Year 2   | Year 3  | Year 4  | Year 5  | Year 6  |
|---------------------------------|---|--|---|---|---|---|
| Phonic &<br>Whole word spelling | -words containing each of the 40+ phonemes taught -common exception words -the days of the week -name the letters of the alphabet in order -us ing letter names to distinguish between alternative spellings of the same sound  | -segmenting spoken words into phonemes and representing these by graphemes, spelling many correctly -learning new ways of spelling phonemes for which 1 or more spellings are already known, and learn some words with each spelling, including a few common homophones -learning to spell common exception words -distinguishing between homophones and near-homophones | -s pell further homophones<br>-s pell words that are often misspelt<br>(Appendix 1)   | -s pell further homophones<br>-s pell words that are often misspelt<br>(Appendix 1)   | -spells ome words with 'silent' letters -continue to distinguish between homophones and other words which are often confused -use knowledge of morphology and etymology in spelling and understand that the spelling of some words needs to be learnts pecifically, as listed in Appendix 1     | -spell some words with 'silent' letters -continue to distinguish between homophones and other words which are often confused -use knowledge of morphology and etymology in spelling and understand that the spelling of some words needs to be learnts pedifically, as listed in Appendix 1     |
| Other word building spelling    | -using the spelling rule for a dding –s or<br>–es as the plural marker for nouns and<br>the third person singular marker for<br>verbs<br>-using the prefix un—<br>-using –ing, –ed, –er and –est where no<br>change is needed in the spelling of root<br>words<br>-a pply simple spelling rules and<br>guidance from Appendix 1 | -learning the possessive a postrophe (singular) -learning to spell more words with contracted forms -a dd suffixes to spell longer words, including —ment, —ness, —ful, —less, —ly -a pply spelling rules and guidelines from Appendix 1   | -us e further prefixes and suffixes and<br>understand how to add them<br>-place the possessive apostrophe<br>accurately in words with regular plurals<br>and in words with irregular plurals<br>-us e the first 2 or 3 letters of a word to<br>check its spelling in a dictionary | -us e further prefixes and suffixes and understand how to add them -place the possessive apostrophe accurately in words with regular plurals and in words with irregular plurals -us e the first 2 or 3 letters of a word to check its spelling in a dictionary | -us e further prefixes and suffixes and understand the guidance for adding them -us e dictionaries to check the spelling and meaning of words -us e the first 3 or 4 letters of a word to check spelling, meaning or both of these in a dictionary  | -use further prefixes and suffixes and understand the guidance for adding them -use dictionaries to check the spelling and meaning of words -use the first 3 or 4 letters of a word to check spelling, meaning or both of these in a dictionary   |
| Transcription                   | -write from memory simple sentences dictated by the teacher that include words using the GPCs and common exception words taught so far.   | -write from memory simple sentences dictated by the teacher that include words using the GPCs, common exception words and punctuation taught so far.   | -write from memory simple sentences, dictated by the teacher, that include words and punctuation taught so far.   | -write from memory simple sentences, dictated by the teacher, that include words and punctuation taught so far.   |   |   |
| Contexts for Writing            |   | -writing narratives about personal experiences and those of others (real and fictional) -writing about real events -writing poetry -writing for different purposes   | -discussing writing similar to that which<br>they are planning to write in order to<br>understand and learn from its<br>structure, vocabulary and grammar   | -discussing writing similar to that which<br>they are planning to write in order to<br>understand and learn from its<br>structure, vocabulary and grammar   | -identifying the audience for and purpose of the writing, selecting the appropriate form and using other similar writing as models for their own -in writing narratives, considering how authors have developed characters and settings in what pupils have read, listened to or seen performed | -identifying the audience for and purpose of the writing, selecting the appropriate form and using other similar writing as models for their own -in writing narratives, considering how authors have developed characters and settings in what pupils have read, listened to or seen performed |
| Planning Writing                | -saying out loud what they are going to<br>write about<br>-composing a sentence or ally before<br>writing it  | -planning or saying out loud what they<br>are going to write about   | -discussing and recording ideas<br>-composing and rehearsing sentences<br>or ally (including dialogue),<br>progressively building a varied and rich<br>voca bulary and an increasing range of<br>sentence structures  | -discussing and recording ideas<br>-composing and rehearsing sentences<br>or ally (including dialogue),<br>progressively building a varied and rich<br>voca bulary and an increasing range of<br>sentence structures  | -noting and developing initial ideas,<br>drawing on reading and research<br>where necessary   | -noting and developing initial ideas,<br>drawing on reading and research<br>where necessary   |

|                       | -s e quencing sentences to form short<br>narratives | -writing down i deas and/or key words, including new vocabulary | -organising paragraphs around a theme -in narratives, creating settings,   | -organising paragraphs around a theme -in narratives, creating settings, | -s e lecting appropriate grammar and voca bulary, understanding how such | -s e lecting appropriate grammar and voca bulary, understanding how such |
|-----------------------|---|---|--|--|--|--|
|                       | -re-reading what they have written to               | -encapsulating what they want to say,                           | characters and plot  | characters and plot  | choices can change and enhance   | choices can change and enhance   |
|                       | check that it makes sense                           | sentence by sentence  | -in non-narrative material, using simple   | -in non-narrative material, using simple                                 | meaning  | meaning  |
| Drafting Writing      | CHECK HIALTHIIAKES SEIISE                           | sentence by sentence  | organisational devices (headings &   | organisational devices   | -in narratives, describing settings,                                     | -in narratives, describing settings,                                     |
| ₩.                    |   |   | subheadings)   | organisationardevices  | characters and atmosphere and  | characters and atmosphere and  |
| ≥                     |   |   | 3 ubileauligs)   |  | integrating dialogue to convey   | integrating dialogue to convey   |
| <b>&gt;</b>           |   |   |  |  | character and a dvance the action  | character and a dvance the action  |
| ے ۔                   |   |   |  |  | -précising longer passages   | -précising longer passages   |
| 星                     |   |   |  |  | -using a wide range of devices to build                                  | -using a wide range of devices to build                                  |
| <u> </u>              |   |   |  |  | cohe sion within and a cross paragraphs                                  | cohesion within and a cross paragraphs                                   |
| _                     |   |   |  |  | -using further organisational and  | -using further organisational and  |
|                       |   |   |  |  | presentational devices to structure text                                 | presentational devices to structure text                                 |
|                       |   |   |  |  | and to guide the reader  | and to guide the reader  |
|                       | -discuss what they have written with                | -evaluating their writing with the                              | -a ssessing the effectiveness of their   | -a ssessing the effectiveness of their                                   | -a ssessing the effectiveness of their                                   | -a ssessing the effectiveness of their                                   |
|                       | the teacher or other pupils                         | teacher and other pupils  | own and others' writing and suggesting   | own and others' writing and suggesting                                   | own and others' writing  | own and others' writing  |
|                       | the teacher of other pupils                         | -rereading to check that their writing                          | improvements   | improvements   | -proposing changes to vocabulary,  | -proposing changes to vocabulary,  |
|                       |   | makes sense and that verbs to                                   | -proposing changes to grammar and  | -proposing changes to grammar and  | grammar and punctuation to enhance                                       | grammar and punctuation to enhance                                       |
| bo                    |   | indicate time are used correctly and                            | vo ca bulary to improve consistency,   | voca bulary to improve consistency,                                      | effects and clarify meaning  | effects and clarify meaning  |
| _ <u>≅</u>            |   | consistently, including verbs in the                            | including the accurate use of pronouns   | including the accurate use of pronouns                                   | -ensuring the consistent and correct                                     | -ensuring the consistent and correct                                     |
| æ                     |   | continuous form   | in sentences   | in sentences   | use of tense throughout a piece of                                       | use of tense throughout a piece of                                       |
| ₹                     |   | -proofreading to check for errors in                            | -proofread for spelling and punctuation  | -proofread for spelling and punctuation                                  | writing  | writing  |
| 60                    |   | spelling, grammar and punctuation                               | errors   | errors   | -ensuring correct subject and verb                                       | -ensuring correct subject and verb                                       |
| <u>≘</u> .            |   | spennig, graninar and punctuation                               | 611013   | 611013   | a greement when using singular and                                       | agreement when using singular and  |
| Editing Writing       |   |   |  |  | plural, distinguishing between the                                       | plural, distinguishing between the                                       |
| ш                     |   |   |  |  | language of speech and writing and                                       | language of speech and writing and                                       |
|                       |   |   |  |  | choosing the appropriate register  | choosing the appropriate register  |
|                       |   |   |  |  | -proofread for spelling and punctuation                                  | -proofread for spelling and punctuation                                  |
|                       |   |   |  |  | errors   | errors   |
|                       | -read their writing aloud clearly enough            | -read aloud what they have written                              | -read their own writing aloud, to a  | -read their own writing aloud, to a                                      | -perform their own compositions,   | -perform their own compositions,   |
| <b>B</b>              | to be heard by their peers and the                  | with appropriate intonation to make                             | group or the whole class, using  | group or the whole class, using  | using appropriate intonation, volume,                                    | using appropriate intonation, volume,                                    |
| ie ge                 | teacher.  | the meaning clear   | appropriate intonation and controlling   | appropriate intonation and controlling                                   | and movement so that meaning is  | and movement so that meaning is  |
|                       |   | 0.11  | the tone and volume so that the  | the tone and volume so that the  | clear.   | clear.   |
| erformin<br>Writing   |   |   | meaning is clear.  | meaningis clear.   |  |  |
| Performing<br>Writing |   |   | , and the second | 3  |  |  |
|                       |   |   |  |  |  |  |
|                       | -le aving spaces between words                      | -expanded noun phrases to describe                              | -extending the range of sentences with   | -extending the range of sentences with                                   | -use a thesaurus   | -use a thesaurus   |
|                       | -joining words and joining dauses using             | and specify   | more than one clause by using a wider  | more than one clause by using a wider                                    | -using expanded noun phrases to  | -using expanded noun phrases to  |
| >                     | "and"   |   | range of conjunctions, including when,   | range of conjunctions, including when,                                   | convey complicated information   | convey complicated information   |
| <u> </u>              |   |   | if, because, although  | if, be cause, although   | concisely  | concisely  |
| n n                   |   |   | -choosing nouns or pronouns  | -choosing nouns or pronouns  | -using modal verbs or a dverbs to  | -using modal verbs or a dverbs to  |
| Vocabulary            |   |   | appropriately for clarity and cohesion   | appropriately for clarity and cohesion                                   | indicate degrees of possibility  | indicate degrees of possibility  |
| 00                    |   |   | and to avoid repetition  | and to avoid repetition  |  |  |
| >                     |   |   | -using conjunctions, adverbs and   |  |  |  |
|                       |   |   | prepositions to express time and cause   |  |  |  |
|                       |   |   | (and place)  |  |  |  |

| Grammar                    | -regular plural nouns uffixes (-s, -es) -ver b suffixes where root word is unchanged (-ing, -ed, -er) -un- prefix to change meaning of a djectives/adverbs -to combine words to make sentences, including using and -Se quencing sentences to form short narratives -se paration of words with spaces -sentence demarcation (.!?) -ca pital letters for names and pronoun 'I') | -s entences with different forms: statement, question, exclamation, command -the present and past tenses correctly and consistently including the progressive form -s ubordination (using when, if, that, or be cause) and co-ordination (using or, and, or but) -s ome features of written Standard English -suffixes to form new words (-ful, -er, - ness) -s entence demaracation -commas in lists -a postrophes for ommission & singular posession -learning how to use both familiar and | -using the present perfect form of verbs in contrast to the past tense -form nouns using prefixes (super-, anti-) -use the correct form of 'a' or 'an' -word families based on common words (solve, solution, dissolve, insoluble)   | -using fronted adverbials -difference between plural and possessive -s -Standard English verb inflections (I did vs I done) -extended noun phrases, including with pre positions -appropriate choice of pronoun or noun to create cohesion | -using the perfect form of verbs to mark relationships of time and cause -using relative clauses beginning with who, which, where, when, whose, that or with an implied (ie o mitted) relative pronoun -converting nouns or adjectives into verbs -verb prefixes -devices to build cohesion, including a dverbials of time, place and number | -recognising vocabulary and structures that are appropriate for formal speech and writing, including subjunctive forms -using passive verbs to affect the presentation of information in a sentence -using the perfect form of verbs to mark relationships of time and cause -differences in informal and formal language -synonyms & Antonyms -further cohesive devices such as grammatical connections and a dverbials -use of ellipsis |
|----------------------------|--|---|--|--|--|---|
| Punctuation                | using a capital letter and a full stop, question mark or exdamation mark -using a capital letter for names of people, places, the days of the week, and the personal pronoun 'I'   | new punctuation correctly, including full stops, capital letters, exclamation marks, -question marks, commas for lists and apostrophes for contracted forms and the possessive (singular)   | (i.e. Inverted commas)   | -indicating possession by using the possessive apostrophe with singular and plural nouns -using and punctuating direct speech (including pucntuation within and surrounding inverted commas)   | avoid ambiguity in writing -using brackets, dashes or commas to indicate parenthesis   | -using semicolons, colons or dashes to mark boundaries between independent clauses -using a colon to introduce a listpunctuating bullet points consistently   |
| Handwriting                | -sit correctly at a table, holding a pendi<br>comfortably and correctly<br>-begin to form lower-case letters in the<br>correct direction, starting and finishing<br>in the right place<br>-form capital letters<br>-form digits 0-9<br>-understand which letters belong to<br>which handwriting 'families' and to<br>practise these  | -form lower-case letters of the correct size relative to one another -start using some of the diagonal and horizontal strokes needed to join letters and understand which letters, when a djacent to one a nother, are best left unjoined -write capital letters and digits of the correct size, orientation and relationship to one another and to lower-case letters • use spacing between words that reflects the size of the letters.   | -use the diagonal and horizontal strokes that are needed to join letters and understand which letters, when a djacent to one another, are best left unjoined -increase the legibility, consistency and quality of their hand writing | -us e the diagonal and horizontal strokes that are needed to join letters and understand which letters, when adjacent to one another, are best left unjoined -increase the legibility, consistency and quality of their hand writing       | -choosing which shape of a letter to<br>use when given choices and deciding<br>whether or not to join specific letters<br>-choosing the writing implement that is<br>best suited for a task  | -choosing which shape of a letter to us e when given choices and deciding whether or not to join specific letters -choosing the writing implement that is best suited for a task  |
| Grammatical<br>Terminology | letter, capital letter, word, singular, plural, sentence punctuation, full stop, question mark, exclamation mark   | noun, noun phrase, statement,<br>question, exclamation, command,<br>compound, adjective, verb, suffix<br>, adverb tense (past, present) ,<br>apostrophe, comma  | adverb, preposition conjunction, word<br>family, prefix, clause, subordinate<br>clause, direct speech, consonant,<br>consonant letter vowel, vowel letter,<br>inverted commas (or 'speech marks')                                    | determiner, pronoun,<br>possessive pronoun,<br>adverbial   | modal verb, relative pronoun, relative<br>clause, parenthesis, bracket, dash,<br>cohesion, ambiguity   | subject, object, active, passive,<br>synonym, antonym, ellipsis, hyphen,<br>colon, semi-colon, bullet points  |