



# Pre-School Prospectus

Important Information for Parents & Carers

St Paul's C P School & Nursery
Queen's Road
Spalding
Lincs PE11 2JQ
Tel: 01775 723326

enquiries@spaldingstpauls-cit.co.uk www.spaldingstpauls-cit.co.uk

#### Contents



- 1. Welcome to Saplings Class
- 2. Our School Values
- 3. Important information
- 4. Curriculum
- 5. Staying in touch
- 6. What to wear
- 7. What to bring
- 8. Safeguarding
- 9. Application forms
- 10. Next Steps

## Welcome to Saplings Class

#### Our Team



Mrs Ratchford
Head Teacher



Miss Taylor Nursery Nurse



Miss Gilbert
Early Years
Teacher



Mrs Walker Nursery Nurse

Miss Gilbert is a qualified Teacher who has a passion for Early Years and a love for both creative and sensory experiences. She joined St Paul's in June 2023. Coming from a pre-school and primary background, she has a wealth of knowledge and a thorough understanding of child development. She takes great pleasure seeing the children in her care flourish into independent, active learners.

Miss Taylor has over 30 years of nursery experience and has been with St Paul's Pre-School since it opened. She is highly experienced in helping children who have speech and language difficulties.

Mrs Walker has over 30 years of experience working in childcare and educational settings. She joined St Paul's in 2004 and having previously worked throughout the whole of the school, has now been in Pre-school since January 2023 and is enjoying the rewards and the challenges. Her favourite activity in Pre-school is reading stories with the children.

If you would like to meet the other staff in our school please take a look on our school website.







Learning for Life

Our School Values:



We are

Confident

Communicators

We listen and share our ideas confidently.







We are

Resilient

Researchers

We don't give up and learn from

our mistakes.







We are

Aspirational

Ambassadors

We strive to be the best we can







We are

Collaborative

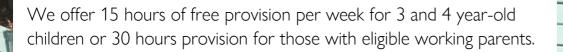
Citizens

We work together and respect





### Important Information



If you have 15 hours of free funding you can pay for extra sessions if you want. A 3 hour session costs £15.

Our Pre-School can take up to 29 children in each session:

Mornings: 9.00am - 12.00pm Afternoons: 12.00pm - 3.00pm

You can choose which sessions you would like your child to come to. Children can stay all day if you wish.

If your child stays all day you can book a school meal through Farm Kitchen (enquiries@thefarmkitchen.com) or they can bring a packed meal from home.

If your child comes for the afternoon session they must bring a packed meal or again you can book a school meal through Farm Kitchen.

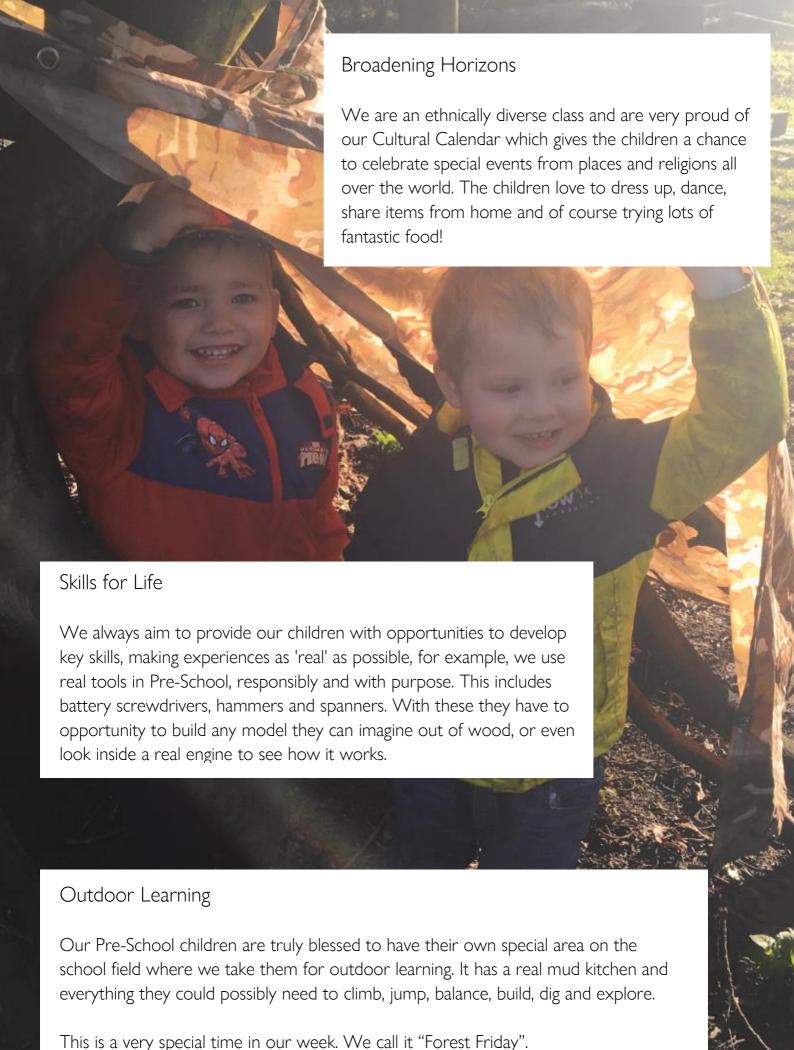


Need to tell us your child is sick or not coming? Please contact us before 9:15am.

Call the school office on: 01775 723326 or email: enquiries@spaldingstpauls-cit.co.uk

#### Curriculum





# Staying in Touch

We use Class Dojo to keep a record of your child's learning. You can see the photographs we take on here using your mobile device or in Internet Explorer / Safari on your computer.

You can also share photographs and stories of your child's learning at home.





We use Parent Mail to send you important information about Pre-School. It is also the way to make payments for school events, as we are a cashless school.







# What to Wear

You can buy our uniform online from Mapac:





Robinson

Please name every item!



polo shirt



jumper



cardigan



fleece



skirt



trousers



shorts





strong black shoes

# What to Bring Every Day

Your child will need to bring a bag with them each day. It must have their name on it. It must have all of these things inside.



# Safeguarding



Safeguarding is taken extremely seriously at St Paul's and we have comprehensive and proven systems in place to ensure that every child and adult is kept safe.

If you have ANY concerns about an adult or child you can call the school office immediately on 01775 723326 and ask to speak to a member of our Safeguarding Team.

The names of our Safeguarding Leads and Local School Board Member are available on our website.

# Application forms



To apply for a place for your child in our Pre-School, please visit our school office where Mrs Rodgers will help you. You will need to complete these forms:

- Initial Application for a place
- Spalding St Paul's Primary School & Pre-School Admission Form
- Ethnic Origin Form
- Emergency Contact Details Form
- Permissions Form (Data Protection)
- Early Years Entitlement 3 & 4-year-old funding Parent Declaration Form
- Contract for invoiced hours (if applicable)
- Eligibility for Free School Meals Form

You will also be able to see a copy of our Home-School Agreement.

Further information is also available on:

- Nut Free School
- Parent Mail
- Uniform
- 3 and 4-year-old funding

When you have done this, we will contact you to discuss your child and how we can best support their needs.

#### Next steps



In Pre-School it is our aim to have your child socially, emotionally and academically prepared for their Early Years Foundation Stage. We work closely with the Early Years Foundation Stage team to make sure that your little one has the best possible head start we can give them.

Our children all experience a complimentary curriculum of Mathematics, Read Write Inc., and the "Plan, Do, Review" approach to child-initiated learning.

It is important to remember that all admissions to Early Years Foundation Stage are handled by Lincolnshire County Council. Our Pre-School children are not automatically given a place.

Parents/Carers must complete a preference form and return it to Lincolnshire County Council by a set date each year.

More information about starting in Early Years Foundation Stage is available here: https://www.lincolnshire.gov.uk/school-admissions/apply-school-place schooladmissions@lincolnshire.gov.uk
01522 782030

#### Parent/Carer Links





https://citacademies.co.uk/



https://www.spaldingstpauls-cit.co.uk/web



https://twitter.com/spaldingstpauls?lang=en



https://www.parentmail.co.uk/support/parent-support/



https://www.ruthmiskin.com/en/programmes/phonics/



https://www.ncetm.org.uk



https://www.childcarechoices.gov.uk